

# DEPARTMENT OF ADMINSTRATIVE SERVICES UTILITY RATES FY13, FY14, FY15, NEW FY16 & SELECTED FY17 RATES

DAS FY16 UTILITIES	SERVICE NUMBER	FY13 APPROVED ANNUAL / MONTHLY RATES	FY14 APPROVED ANNUAL/ MONTHLY RATES	FY15 APPROVED ANNUAL / MONTHLY RATES	FY16 PROPOSED ANNUAL / MONTHLY RATES	SELECTED FY17 PROPOSED ANNUAL / MONTHLY RATES	METHODOLOGY	FY16 AGENCY IMPACT STATEMENTS & IF APPLICABLE FY17
<b>State Accounting Enterprise (SAE)</b>								
Integrated Information for Iowa (I/3)	3999	N/A	N/A	N/A	N/A		Allocation - <i>Defined below</i>	I3 Agency Impact.xlsx
<b>Office of the Chief Information Officer (OCIO)</b>								
Directory Service	0767	\$6.75 / FTE	\$6.75 / FTE	\$8.22 / FTE	\$8.22 / FTE		FTE count for the 3 <sup>rd</sup> qtr. out of FY14 – FTE 5 qtr. average (point in time).	Directory Service Agency Impact.xlsx
Information Security Office (ISO)	4171	\$21.528 / FTE	\$25.849 / FTE	\$32.335 / FTE	\$32.335 / FTE		FTE count for the 3 <sup>rd</sup> qtr. out of FY14 – FTE 5 qtr. average (point in time).	ISO Agency Impact.xlsx
Service-Oriented Architecture (SOA)	4452	\$4.27 / FTE	\$4.27 / FTE	\$4.358 / FTE	\$4.358 / FTE		FTE count for the 3 <sup>rd</sup> qtr. out of FY14– FTE 5 qtr. average (point in time).	SOA Agency Impact.xlsx
Authentication & Authorization (A&A)	4453 & 0746	\$5.25 / FTE + usage of \$0.02 / transaction	\$5.25 / FTE + usage of \$0.02 / transaction	\$5.34 / FTE + usage of \$0.02 / transaction	\$5.34 / FTE + usage of \$0.02 / transaction		FTE count for the 3 <sup>rd</sup> qtr. out of FY14 – FTE 5 qtr. average (point in time), plus usage based upon number of transactions	A & A Agency Impact.xlsx
E-Mail Suite	4465	\$78.48 /E-Mail account	\$78.48 /E-Mail account	\$78.48 /E-Mail account	\$78.48 /E-Mail account		Number of E-Mail accounts	e-Mail Suite Agency Impact.xlsx
Server Farm Rack	4206	\$226.53 /Rack	\$226.53 /Rack	\$226.53 /Rack	\$226.53 /Rack		Rack or Unit Usage	Server Farm Rack Agency Impact.xlsx
Virtual Server Hosting	4226	\$1,573.33 / Partition or Standalone Server	\$1,573.33 / Partition or Standalone Server	\$1,573.33 / Partition or Standalone Server	\$1,573.33 / Partition or Standalone Server		Partition or Standalone Server Usage	Virtual Server Hosting Agency Impacts.xlsx
Mainframe Usage / Batch	'0001	\$436.47/CPU hour	\$436.47/CPU hour	\$436.47/CPU hour	\$436.47/CPU hour		Annual rate is NA, this is a per CPU Hour used rate	MF Usage Batch Agency Impact.xlsx
Mainframe Usage / On-line Transactions	1752	\$0.82/ CPU sec.	\$0.82/ CPU sec.	\$0.82/ CPU sec.	\$0.82/ CPU sec.		Annual rate is NA, this is a per CPU Sec used rate	MF Usage Online Transactions Agency Impact.xlsx
Mainframe Usage / Database	1753	\$0.45 / CPU sec	\$0.45 / CPU sec	\$0.45 / CPU sec	\$0.45 / CPU sec		Annual rate is NA, this is a per CPU Sec used rate	MF Usage Batch Database Agency Impact.xlsx
Data Storage High Performance	4142	\$0.73 /GB	\$0.73 /GB	\$0.73 /GB	\$0.73 /GB		Annual rate is NA, this is a per GB used rate	Data Storage High Performance Agency Impact.xlsx

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Data Storage High Volume	4143	\$0.35 / GB	\$0.35 / GB	\$0.35 / GB	\$0.35 / GB		Annual rate is NA, this is a per GB used rate	Data Storage High Volume.xlsx
Data Storage Area Backup	4427	\$0.20 /GB	\$0.20 /GB	\$0.20 /GB	\$0.20 /GB		Annual rate is NA, this is a per GB used rate	Data Storage Area Backup Agency Impact.xlsx
ePayment	1003	\$.08 / transaction	\$.08 / transaction	\$.10 / transaction	\$.10 / transaction		Annual rate is NA this is a per Transaction used rate + credit card processing fees	ePayment Agency Impact.xlsx
Managed Desktop (includes File / Print)	0713	\$348.38 / Device	\$348.38 / Device	\$418.08 / Device	\$418.08 / Device		Device	Managed Desktop Support Agency Impact.xlsx
Mobile Device Support	2511	\$130.816 / Device	\$130.816 / Device	\$130.816 / Device	\$130.816 / Device		Per device	Mobile Device Support Agency Impact.xlsx
Network – Client Access to Mainframe	0550	N/A	\$65.55 / session	\$66.24 / session	\$66.24 / session		Per session	Client Access to MF Agency Impact.xlsx
Network – Remote Access VPN	0570	N/A	\$212.39 / account	\$212.39 / account	\$212.39 / account		Per account	Remote Access VPN Agency Impact.xlsx
Network – Edge Data Port	4244	N/A	\$3,207.48 / port	\$4,407.48 / port	\$4,407.48 / port		Per port	Edge Data Port Agency Impact.xlsx
Network – Server Farm Data Port	4245	N/A	\$1,626.59 / port	\$1,626.59 / port	\$1,626.59 / port		Per port	Server Farm Data Port Agency Impact.xlsx
Network – User Data Port	4249	N/A	\$109.08 / port	\$109.08 / port	\$109.08 / port		Per port	User Data Port Agency Impact.xlsx
<b>Human Resources Enterprise (HRE)</b>								
Benefits	3961	\$29.40 / FTE	\$29.40 / FTE	\$32.11 / FTE	\$37.72 / FTE <sup>1</sup>		FY14 – FTE 5 qtr. average.	Benefits Agency Impact.xlsx
Personnel Officers	3970	\$63.31 / FTE	\$74.65 / FTE	\$85.34 / FTE	\$85.34 / FTE		FY14 – FTE 5 qtr. average	Personnel Officers Agency Impact.xlsx
Labor Relations	3965	\$23.93 / FTE	\$29.45 / FTE	\$41.61 / FTE	\$41.61 / FTE		FY14 – FTE 5 qtr. average	Labor Relations Agency Impact.xlsx
Merit Only Employment Services	3963	\$20.51 / FTE	\$20.51 / FTE	\$23.68 / FTE	\$23.68 / FTE		FY14 – FTE 5 qtr. average	Employment Services Merit Only Agency Impact.xlsx
Merit and Non-Merit Employment Services	3964	\$56.51 / FTE	\$56.51 / FTE	\$65.41 / FTE	\$65.41 / FTE		FY14 – FTE 5 qtr. average	Employment Services Merit & Non Merit Agency Impact.xlsx

<sup>1</sup> This increase funds benefits study/ half of wellness position

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Health Insurance Surcharge	3958	\$24.00 / participant	\$24.00 / participant	\$24.00 / participant	\$24.00 / participant		Legislatively set rate based upon centralized PR + mthly \$s from non-centralized PR agencies.	Health Insurance Surcharge Agency Impact.xlsx
Unemployment	3960	\$1.00 / head count	\$0.95 / head count	\$0.95 / head count	\$0.95 / head count		FY14 – FTE 5 qtr. average	Unemployment Claims Agency Impact.xlsx
Flexible Spending	3955, 3956, 3957	\$36.000 / participant	\$36.000 / participant	\$36.000 / participant	\$36.000 / participant		Charge for participants signed up for Health Care and/or Dependent Care	Flex Spending Agency Impact.xlsx
Workers' Compensation	3859	N/A	N/A	N/A	N/A		Allocation - Defined below	NA
Employee Assistance Program (EAP)	4474	\$6.000 / FTE	\$6.000 / FTE	\$6.00 / FTE	\$6.00 / FTE		FY14 – FTE 5 qtr. average	EAP Agency Impact.xlsx
Family Medical Leave Act (FMLA)	TBD				\$19.20 / FTE <sup>2</sup>		FY14 – FTE 5 qtr. average	FMLA Agency Impact.xlsx
Training	TBD					\$19.57 / FTE <sup>3</sup>		FY17 Training Agency Impact.xlsx
<b>Central Procurement Enterprise (CPE)</b>								
Purchasing	3905	N/A	N/A	N/A	N/A		Allocation - Defined below	Central Purchasing Agency Impact.xlsx
Blanket Bond (Methodology)	3903	\$0.63 / FTE	\$0.558 / FTE	\$0.536 / FTE	\$0.66 / FTE <sup>4</sup>		FTE count for the 3 <sup>rd</sup> qtr. out of FY14 – FTE 5 qtr. average (point in time).	Blanket Bond Agency Impact.xlsx
<b>General Services Enterprise (GSE)</b>								
Association Rate - Complex	3897	\$3.46 / sq. ft.	\$3.46 / sq. ft.	\$3.46 / sq. ft.	\$4.96 / sq. ft. <sup>5</sup>	\$6.46 / sq. ft. <sup>6</sup>	Square footage of space occupied.	FY16 Association Agency Impact.xlsx and FY17 Association Agency Impact.xlsx

<sup>2</sup> This funds the new FMLA program.

<sup>3</sup> Proposed utility rate for training; proposal includes an additional modest fee for each course depending on course length

<sup>4</sup> Pass thru of Insurance Premium for the Blanket Bond - allocated based on employee count/driven by claims experience

<sup>5</sup> First of 2 year increase to address deferred and routine maintenance needs/rate has not been increased since FY12

<sup>6</sup> 2<sup>nd</sup> year increase to address deferred and routine maintenance needs

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Association Rate - Ankeny Labs	3820	\$5.47 / sq. f.	\$5.47 / sq. ft.	\$5.47 / sq. ft.	\$5.47 / sq. ft.	\$6.46 / sq. ft. <sup>7</sup>	Square footage of space occupied.	FY16 Ankeny Lab Agency Impact.xlsx and FY17 Ankeny Lab Agency Impact.xlsx
Non Association - Moves / Adds / Changes (MAC)	3889	\$65.00 / hr.	\$65.00 / hr.	\$85.00 / hr.	\$85.00 / hr.		Hourly rate	NA
Mail Administration	3835	N/A	N/A	N/A	N/A		Allocation - Defined below	Mail Administration Agency Impact.xlsx
Fleet Management	3890	\$253.56 / vehicle	\$253.08 / vehicle	\$256.83 / vehicle	\$256.83 / vehicle		Number of vehicles assigned to each agency as of 5/30/2014	Fleet Management Agency Impact.xlsx
Fleet Purchase / Depreciation(Methodology)	3891	N/A	N/A	N/A	N/A		Rate based on class of vehicle and est. months of service	NA
Architectural & Engineering Services	4095	\$83.84 / hr.	\$83.84 / hr.	\$85.00 / hr.	\$85.00 / hr.		Hourly rate	NA
Leasing Management Statewide	3900	\$0.12 / sq. ft.	\$0.12 / sq. ft.	\$0.12 / sq. ft.	\$0.12 / sq. ft.		Based upon total current leased square footage	Leasing Management Statewide.xlsx
State Surplus	4451	\$80.00 / hr.	\$80.00 / hr.	\$85.00 / hr.	\$85.00 / hr.		Cost is paid by surplus property sales proceeds	NA
Energy Management Consulting	4449	\$65.07 / hr.	\$65.07 / hr.	\$80.00 / hr.	\$80.00 / hr.		Hourly rate	NA
State Garage	3870	\$64.00 / hr.	\$64.00 / hr.	\$64.00 / hr.	\$64.00 / hr.		Hourly rate	NA
Risk Management (Vehicle Self Insurance)	3892	\$284.76 / vehicle	\$265.08 / vehicle (to be \$284.76)	\$284.76 / vehicle	\$327.41 / vehicle <sup>8</sup>	\$405.09 / vehicle <sup>9</sup>	Number of vehicles assigned to each agency as of 5/30/2014	Risk Management Agency Impact.xlsx
New Lease Creation Services	3901	\$80.00 / hr.	\$80.00 / hr.	\$80.00 / hr.	\$85.00 / hr. <sup>10</sup>		Hourly rate	NA
Motor Pool (Methodology)	3866	N/A	N/A	N/A	N/A		Daily or Per Mile Methodology by Class of Vehicle	NA

<sup>7</sup> Increase for Ankeny Lab

<sup>8</sup> First of 2-year increase to build pool of funds (\$125k) for minor claims / reserve is being depleted

<sup>9</sup> Second year increase to build pool of funds (\$125k)

<sup>10</sup> Increase to cover costs for leasing services

## DEPARTMENT OF ADMINSTRATIVE SERVICES UTILTY RATES FY13, FY14, FY15, NEW FY16 & SELECTED FY17 RATES

**Rate Methodology** refers to how a utility rate is calculated or billed. Many services use the 5-quarter average of FTEs, while others may use one quarter of the 5 quarter average. The FY14 – 5 qtr. average” refers to FY14 quarters 1, 2, & 3 plus FY13 quarters 3, & 4. Other methodologies are square footage, number of vehicles, hourly rate, head count, participant or an allocation.

**Service Methodology** – refers to requesting customer council review of the methodology for how the service rate or allocation is computed. Because of situations unique to that particular service we will use the methodology identified and apply current information to compute the rates at the start of the fiscal year, in this instance FY16. An example is Motor Pool, and the daily or per mile rate. Using current vehicle statistics and fuel rates will at the start of FY16 will provide an accurate rate for the service provided.

**An allocation** is a *collection of several different cost components*, each with a unique allocation methodology, several examples are:

- Integrated Information for Iowa (I/3) which contains 3 cost components; Finance, Procurement & Budget, and Human Resources
- Mail Administration - based upon % of mail volume for each mail account
- Purchasing - based upon % of usage (\$s) of Master Agreements

**NA** indicates that information is not available, in the majority of cases this is related to providing an agency impact. For some services this is possible to predict usage of a service. An example would be State Garage and the hourly rate charged for vehicle maintenance. There is no way to predict which cars and agencies will require car repairs during fiscal year

**ITE** information only reflects updated agency impact for ITE services that use the FTE 5 quarter average. There will be no rate changes made to the "other" ITE utility services for FY16; therefore no changes were made to agency impacts for FY16. If usage for these "other" services has materially changed over the past several years, for budgeting purposes, you should take that usage change into consideration for FY16 and apply the status quo rate noted above, to adequately budget for these types of expenses.

Total By Agency of FY15 & FY16 Agency Impact Statements, Difference and Percentage Change with selected FY17 information	FY15 and FY16 DAS Utility Totals By Agency & selected FY17 information.xlsx
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